

Institute for Quantitative and Theoretical Biology

-Faculty of Mathematics and Natural Sciences



Checklist for new interns or members at Institute for Quantitative and Theoretical Biology (QTB), Heinrich Heine University Düsseldorf

STEP	TASK	CONTACT
<input type="checkbox"/>	Registration with NRW Alien and Immigrant Authority (if applicable)	Mara Schuff
<input type="checkbox"/>	Getting a health insurance (if applicable)	-DO-
<input type="checkbox"/>	Opening a German bank account (if necessary)	-DO-
<input type="checkbox"/>	Determination of the best public transport ticket options for the intern	-DO-
<input type="checkbox"/>	Housing and associated housing payments (internet, utilities, etc.)	-DO-
<input type="checkbox"/>	Internet access at the institute, and across the university	Simon Schliesky
<input type="checkbox"/>	Access to the Git	-DO-
<input type="checkbox"/>	Access to the shared file system for the institute	-DO-
<input type="checkbox"/>	Access to the institute/group calendar	-DO-
<input type="checkbox"/>	Presence on the institute's mailing list, and any other mailing lists	-DO-
<input type="checkbox"/>	Quick tour of the Institute/University/City	Anyone from QTB
<input type="checkbox"/>	For car owners: buy a badge for German environmental zones (HHU area, city center)	www.umwelt-plakette.de

Thanks to our exceptionally friendly working environment, we at QTB are certain that we will contribute to your amazing stay here. In case of questions, don't hesitate to ask anyone of us. We will be happy to help.

Jun. -Prof. Dr. Oliver Ebenhöh (Head)

Mara Schuff (Secretary)

Institute for Quantitative and Theoretical Biology

Building 25.32 Floor 03
Universitätsstraße 1
40225 Düsseldorf
Germany

Phone: 0211-81-02923
www.qtb.hhu.de

Heinrich-Heine-Universität Düsseldorf

Universitätsstraße 1
40225 Düsseldorf
www.uni-duesseldorf.de